



# BANGKOK ASSAY

Bangkok Assay Office

## KYC Questionnaire for CUSTOMER

Dear Sir/Madam,

Bangkok Assay Office is a certified member of the Responsible Jewellery Council (RJC) and we are currently preparing to undergo the RJC Chain-Of-Custody (COC) Certification audit.

As part of the requirements to comply with the COC, we are required to implement Know Your Counterparty (KYC) procedures. These procedures require businesses to identify and keep records on the essential facts of every organisation that they deal with as well as identify each person who has authority to act on the business partner's behalf.

We therefore kindly request that you assist us in this endeavour by responding to the questions we will ask about your company.

Achieving certification against the RJC COC is very important to our company because it is a statement of our credibility and evidence of our commitment to responsible business practices in the jewellery supply chain.

We thank you for your understanding and anticipated cooperation.

Kind regards

Mrs. Panida Suwandee  
Managing Director